

December Report for IG 12/12/2020

As of 12/5/2020:

November checkbook balance:	\$7887.50
Workshop book order (-3)	527.00
Constant Contact	346.50
WSO 4 th quarter	125.00
Region 5 4 th quarter	50.00

	\$6839.00
Venmo contributions	185.00

	\$7024.00

Outstanding expense : postage for 3 books going overseas & website maintenance, Zoom?

Other income: more from Venmo and bank deposit

Budget committee met and devised draft for 2021 (see other attachment). We will conduct an audit of our treasury on Jan 23, 2021 for 2020. In order to do that, I will need to establish our online banking account.

Lynn

	<u>BUDGET</u>	Jan	Feb	Mar	Apr	May
Income						
Contributions/ Bank	\$4,500.00					
Contri/Venmo/Paypal						
Special Events						
Reimbursements						
Literature	\$500.00					
Carry Over	\$6,800.00					
Total	\$11,800.00					

Expenses	Budget
Website Maintenance	\$1,500
Website renewal	\$400
Zoom	\$180
Newsletter/We Care List	\$100.00
Incorp/Tax Exempt	\$20.00
Literature	\$150.00
Rent	\$ 60.00
PO Box	\$125.00
New Meeting Support	\$300.00
Supplies	\$55.00
Constant Contact	\$400.00
Public Info/ Events	\$1,690.00
Region 5 Contributions	\$200.00
WSO Contributions	\$500.00
Delegates Region/WSO	\$2,420.00
Facebook Campaign	\$2,500.00
Newcomer Packets/Etc	\$200.00
Prudent Reserve	\$1,000.00
Total	\$11,800.00

Carry Over

Results/Totals

Checkbook(expenses)

Checkbook(income)

Checkbook Total