

A2OA 2022 CALENDAR

1/7/2022

MONTH	Level of Detail	AREA	Constant Contact?	EVENT	2022 DATE	COMMENT
January	1	IG Meetings	CC	Zoom on 3rd Saturday	1/15/2022	Approve goals and budget
February	1	IG Meetings	CC	Zoom on 3rd Saturday	2/19/2022	Delegatres to World Conference
March	1	IG Meetings	CC	Zoom on 3rd Saturday	3/19/2022	
April	1	IG Meetings	CC	Zoom on 3rd Saturday	4/16/2022	Spring Workshop Saturday 4/9
May	1	IG Meetings	CC	Zoom on 3rd Saturday	5/21/2022	Review Region & WSO bylaw changes
June	1	IG Meetings	CC	Zoom 3rd Saturday	6/18/2022	Elections
July	1	IG Meetings	CC	No IG meeting		Summer Vacation
August	1	IG Meetings	CC	Zoom on 3rd Saturday	8/20/2022	Plan membership survey
September	1	IG Meetings	CC	Zoom on 3rd Saturday	9/17/2022	Define goals for next year; Sign docs
October	1	IG Meetings	CC	Zoom on 3rd Saturday	10/15/2022	
November	1	IG Meetings	CC	Zoom on 3rd Saturday	11/19/2021	Thanksgiving - moved up
December	1	IG Meetings	CC	No IG meeting		Holiday Vacation
January	1	Newsletter	CC	Publish Newsletter (quarterly)		
April	1	Newsletter	CC	Publish Newsletter (quarterly)		
July	1	Newsletter	CC	Publish Newsletter (quarterly)		
October	1	Newsletter	CC	Publish Newsletter (quarterly)		
January	1	Region 5		Agree on delegate for Region 5 Spring Assembly		
May	1	Region 5		Agree on delegate for Region 5 Summer Virtual Assembly		
September	1	Region 5		Agree on delegate for Region 5 Fall Assembly		
October	1	Region 5		Region 5 Convention		
November	1	Region 5		Region 5 Fall Assembly		
March	1	Region 5		Region 5 Spring Assembly	3/11-13/2022	
July	1	Region 5		Region 5 Summer Conference	7/16/2022	Always virtual
November	1	Region 5		Region 5 Fall Assembly	11/4-6/2022	Tentative Date
February	2	Service List		See who wants to remain on list		Speaker/Sponsor sign up
February	2	Service List		Visit all meetings		
October	2	Service List		Visit all meetings		

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January	2	Workshops		Spring Workshop Planning		Develop Spring Workshop Theme, Format Plan give aways with Lit Coord
January	2	Workshops	CC	Spring Workshop Planning		Send Constant Contact Save the Date for Spring Workshop
February	2	Workshops	CC	Spring Workshop Planning		Send Spring Workshop flyer out via Constant Contact
February	2	Workshops	CC	Spring Workshop Planning		Send Spring Workshop flyer out to surrounding area and Region 5
March	2	Workshops		Spring Workshop Planning		Get Spring Workshop volunteers
March	2	Workshops	CC	Fall Workshop Planning		Prepare Fall Workshop Save the Date flyer for distribution at Spring Workshop (check Region and WSO)
March	2	Workshops		Fall Workshop Planning		Prepare Fall Workshop Save the Date flyer for distribution at Spring Workshop
April	1	Workshops		Hold Spring Workshop	4/9/2022	
August	2	Workshops		Fall Workshop Planning		Report to IG the Fall Workshop theme, format and give-aways
October	2	Workshops	CC	Spring Workshop Planning		Prepare Spring Workshop Save the Date for distribution at Fall Workshop
November	1	Workshops	CC	2nd Saturday	11/12/2022	Hold Fall Workshop
January	1	WSO	CC	WBSC Agenda Review		look for "conference e-documents available" distribute via Step Ahead
February	1	WSO		Seek WSBC delegate attendees from active IG members	2/14/2022	can register through April; see "A Step Ahead"
April	1	WSO		WSBC Business Conference	Conf 4/27-30	Check on details on OA.org
August	1	WSO		WSO Convention	8/21-23/2025	Orlando