

**A2OA INTERGROUP MEETING**  
**January 2022 Agenda**

TO BE UPDATED AT THE MEETING	
Dianna P.	Literature Chair
Kim K.	Service List Committee Chair
Pauline G.	Online Communications Chair
Lee T.	Group Rep – Toledo Thursday Night
Ellen	Group Rep
Debbie B.	Group Rep
Vicky P.	Group Rep
Cecilia S.	Co-Chair
Steve S.	Co-Chair
Lynn F.	Treasurer
Peg H.	Acting SecretaryLynn
Martie A.	Visitor
Nancy C.	Group Rep
Ellen	Group Rep

**1 - OPENING** – Serenity Prayer, Read the 12 Concepts, Introductions

- Re-name yourself on Zoom to include your position

**MISSION STATEMENT – If Newcomer**

Greater Ann Arbor Area Intergroup is a service body of group representatives which

- Supports meetings
- Promotes recovery through information, knowledge and resources
- Serves as a hub connecting groups, region, World Service and the public

**INTRODUCTION - If Newcomer**

We welcome any new Intergroup representatives or visitors to our meeting. Everyone has a voice but only IG reps, officers and committee chairs may vote. New ideas may be raised under new business; often these new ideas are developed in an “Idea for Improvement” or IFI document in which a committee or ad hoc subcommittee meets to develop the idea, alternatives and pros/cons. We strive for consensus led by group conscience.

Lynn will serve as “Zoom producer” and keep her eye on chat and raised (electronic please!) hands. Please use the RAISE HAND option along the bottom ribbon.

**2 - SECRETARY’S REPORT**

- Minutes of meeting (Provided by Cecilia, motion by xx, seconded by xxx, approved)

- **Open item:** Review meeting info for consistency on OA.org and A2Oa.org (particularly before Facebook campaign).

### 3 - TREASURER'S / FINANCE COMMITTEE REPORT

- Treasurer's Report Highlights:
- Approve December 2021 Treasurer's Report (submitted by Lynn, motion by xxx, seconded by xxx, approved)
- Approve January 2022 Treasurer's Report (submitted by Lynn, motion by xxx, seconded by xxx, approved)
- Approve 2022 Annual Budget to approve (submitted by Lynn, motion by xxx, seconded by xxx, approved)
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### 4 - LITERATURE REPORT – UPDATE?

### 5 – ONLINE COMMUNICATIONS COMMITTEE REPORT – UPDATE?

### 6 – PUBLIC OUTREACH COMMITTEE

- Spring Workshop 4/9/2022; lining up speakers
- Dec 2021 - Jan 2022 Facebook campaign update

### NEWSLETTER CONTENT FOR NEXT ISSUE

- Include 2022 Goals, 2021 Accomplishments. Divided goals into ongoing, to-do and in process
- Report of Workshop
- Results of the poll
- Meeting of the month (take a different slant?)
  - Common topic, favorite literature or reading, what do you use as opening and closing?
- New PLAN OF EATING pamphlet
- Remember contact info available under Intergroup on website
- GR: Begin to track how newcomers heard about OA
- **Zoom disrupters – how to handle**
- Meeting highlights from Newcomer's meeting
- OUR MEETING HIGHLIGHT FORMAT: Make changes? What I like about my meeting.

### 7 – SERVICE LIST COMMITTEE – UPDATE?

### 8 – BYLAWS AND POLICY & PROCEDURE COMMITTEE REPORT **NO CHANGE**

- ✓ Build IG Calendar
- Co-chair
- ✓ Secretary
- Treasurer
- Literature (next up)
- Compare all Committee Guidelines to Bylaws
- ✓ Service List Committee Guidelines

- Bylaws and Policy & Procedure Guidelines
  - Service List Committee Guidelines need reviewed
- NOTE: List of recommended bylaw changes is being compiled as we go

**9 - CO-CHAIR / OFFICER'S REPORT** Secretary Vacancy (may delegate minute creation)

- **Approve 2022 Calendar:** Proposed by Cecilia, motion by xxx, second by xxxx, approved)
- **Approve 2022 Goals** Proposed by Cecilia, motion by xxxx, seconded by xxx, approved)

**11 – OLD BUSINESS**

- **Add to Policy and Procedure Manual** **NO CHANGE**
  - Review onboarding of new meeting – Literature subsidy; help with OA.org info loaded. Register meeting with WSO (which also updates Region). Include how to add hybrid meeting to OA.ORG

**Spring Workshop – NO CHANGE**

- SPRING 2022 WORKSHOP DATE – Saturday April 9<sup>th</sup>. Zoom **NO CHANGE**

**IFIs ready to discuss**

- **How do co-chairs vote?** **REVIEW FINAL IFI**  
IFI updated such that
  - Our bylaws do not provide for a “co-chair” of a committee
  - Within a committee, responsibilities can be delegated.This removes the quandry of voting status of a co-chair and requires no updated to bylaws or any further action.

**IFIs in process**

**12 - NEW BUSINESS**

- Prepare best practices for inclusion in Newsletter

**13 - IG REP SUMMARY**

- Approved 2022 budget in January – see A2OA.org
- Approved 2022 Goals – see A2OA.org
- Approved 2022 Calendar – see A2OA.org
- Watch for our newsletter for techniques to deal with a zoom disruptor.
- Election results – Still looking for permanent Secretary (Peg serving as acting secretary)
- Spring Workshop 2022 on Saturday April 9
- New PLAN OF EATING pamphlet! IG is ordering to make available to meetings

**14 - ON OUR RADAR NO CHANGE**

**Onboarding of new meeting** – Literature & equipment? subsidy; help with OA.org info loaded. Register meeting with WSO (which also updates Region). Include how to add hybrid meeting to OA.ORG

**Renewal Follow up:** Perform 2<sup>nd</sup> survey.

**Renewal Follow up:** Newcomers to get updated IG graphic, bylaws and policy and procedure manuals. Make the written material available as part of our literature.

**Renewal Follow up:** To support sponsors in the area, we discussed having a meeting once per month for sponsors to allow support and sharing.

**Proposed** shared list of officers, committee chairs and meeting reps **in process!**

**Register Meetings:** Establish process to ensure all meetings are properly registered with WSO. Ypsilanti meeting is registered. Develop meeting checklist?

Robert’s Rules of Order (Cecilia, Steve, Peg)

**Sponsor Zoom Meeting** (monthly? Quarterly? Need guidance of members, WSO, guidance for new sponsors...) No urgency to this issue. IFI / Initial meeting? Any energy for this right now?

**CLOSE with Serenity Prayer**