

**A2OA INTERGROUP MEETING**  
**March 2022 Agenda**

TO BE UPDATED AT THE MEETING	
Cecilia S.	Co-Chair
Debbie B.	Group Rep
Dianna P.	Literature Chair
Eileen	R5 Chair
Ellen	Group Rep – Friday 1:30pm
Kim K.	Group Rep
Lee T.	Group Rep – Toledo Thursday Night
Lynn F.	Treasurer
Martie A.	Visitor
Nancy C.	Group Rep
Pauline G.	Online Communications Chair
Peg H.	Acting Secretary
Shay P.	Group Rep
Steve S.	Co-Chair
Vicky P.	Group Rep

**1 - OPENING** – Serenity Prayer, Read the 12 Concepts, Introduction

- Re-name yourself on Zoom to include your position
- **FOCUS: Plan to fill board vacancies (Secretary, Treasurer, Co-Chair)**

**MISSION STATEMENT – If Newcomer**

Greater Ann Arbor Area Intergroup is a service body of group representatives which

- Supports meetings
- Promotes recovery through information, knowledge and resources
- Serves as a hub connecting groups, region, World Service and the public

**INTRODUCTION - If Newcomer**

We welcome any new Intergroup representatives or visitors to our meeting. Everyone has a voice but only IG reps, officers and committee chairs may vote. New ideas may be raised under new business; often these new ideas are developed in an “Idea for Improvement” or IFI document in which a committee or ad hoc subcommittee meets to develop the idea, alternatives and pros/cons. We strive for consensus led by group conscience.

Lynn will serve as “Zoom producer” and keep her due eye on chat and raised (electronic please!) hands. Please use the RAISE HAND option along the bottom ribbon.

**2 - SECRETARY’S REPORT - REPORT**

- Minutes of meeting (Provided by Cecilia, motion by Pauline, seconded by Ellen, approved)

### **3 - TREASURER'S / FINANCE COMMITTEE REPORT**

- Treasurer's Report Highlights: Facebook campaign
- Approve March 2022 Treasurer's Report (submitted by Lynn, motion by Deb, seconded by Peg, approved)

### **4 - LITERATURE REPORT – REPORT**

Shipment of booklets arrived including new "Plan of Eating"

### **5 – ONLINE COMMUNICATIONS COMMITTEE REPORT (Website, Constant Contact)**

Website has been updated to include banner for Spring Workshop.  
Registration is open.

### **6 – PUBLIC OUTREACH COMMITTEE (Workshop) - REPORT**

- Spring Workshop 4/9/2022; speakers lined up, theme is "A New Plan of Eating"  
Speakers set up; will be based on new Plan of Eating pamphlet
- Ready to go; speakers confirmed; registration open
- We will run a Facebook campaign

### **NEWSLETTER CONTENT FOR NEXT ISSUE**

- Meeting highlights from Newcomer's meeting (done!)
- OUR MEETING HIGHLIGHT FORMAT: Make changes? What I like about my meeting.
- Open Position Secretary – list responsibilities
- Open Position Service List Committee – list responsibilities

### **7 – SERVICE LIST COMMITTEE – NO CHANGE**

- Need volunteer to head committee (review guidelines)

### **8 – BYLAWS AND POLICY & PROCEDURE COMMITTEE REPORT - NO CHANGE**

- ✓ Build IG Calendar
  - Co-chair
  - ✓ Secretary
  - Treasurer
  - Literature (next up)
  - Compare all Committee Guidelines to Bylaws
  - ✓ Service List Committee Guidelines
  - Bylaws and Policy & Procedure Guidelines
  - Service List Committee Guidelines need reviewed
- NOTE: List of recommended bylaw changes is being compiled as we go

## 9 - CO-CHAIR / OFFICER'S REPORT Secretary Vacancy (may delegate minute creation)

- Cecilia attended Region 5 Spring Assembly **REPORT**
- WSO update regarding screen sharing
- VACANCIES / PARTICIPATION!!!!
  - Secretary position vacant for several months
  - Treasurer Lynn will not be running for re-election in June
  - Co-Chair Steve
- PLAN TO ENOURAGE SERVICE
  - IG attendees (Pauline, Cecilia, Peg, Steve, Ellen) will contact individuals associated with meetings (rep, web contact, etc.)
  - Pauline will chair a non-officer meeting for interested parties
  - Newsletter will have big section on situation and plan

## 10 – OLD BUSINESS

- **Add to Policy and Procedure Manual NO CHANGE**
  - Review onboarding of new meeting – Literature subsidy; help with OA.org info loaded. Register meeting with WSO (which also updates Region). Include how to add hybrid meeting to OA.ORG

## IFIs ready to discuss

- **How do co-chairs vote? REVIEW FINAL IFI**  
IFI updated such that
  - Our bylaws do not provide for a “co-chair” of a committee
  - Within a committee, responsibilities can be delegated.This removes the quandary of voting status of a co-chair and requires no updated to bylaws or any further action.  
**MOTION: To accept IFI recommendation Follow the bylaws which only provide for a chair of a committee – no co-chair.** Motion by Peg, seconded by Deb, passed.

## IFIs in process

IG Representatives from Virtual Meetings. **Can members outside of A2OA area be IG reps?** People interested to participate in IFI discussion? Cecilia, Peg, Eileen (Region Chair).

## 11 - NEW BUSINESS

### 12 - IG REP SUMMARY

- Spring Workshop 2022 on Saturday April 9<sup>th</sup> 9:00am to 11:00am. The theme is NEW PLAN OF EATING; see flyer in newsletter for details and register on our website A2OA.org! Attendees receive OA's new pamphlet on Plan of Eating.
- IG needs more participation and service. The following officer positions need to be filled. Keep in mind that officers may delegate work to other volunteers.  
**Secretary** – rotated off last year but previous secretary has been serving until new secretary on board. Term is two years.

**Treasurer** – up for re-election this year. Term is two years

**Co-Chair** – one of two chairs is up for re-election this year. Term is two years

Job description can be found on website at bottom of page under IG documents.

Also, you may email current officers using position name: [chair@A2OA.org](mailto:chair@A2OA.org),  
[Secretary@A2OA.org](mailto:Secretary@A2OA.org), [Treasurer@A2OA.org](mailto:Treasurer@A2OA.org)

Interested parties can meet with Pauline (a non-officer) to discuss positions on  
XXXXXXXXXXXX.

**14 - ON OUR RADAR NO CHANGE**

**Onboarding of new meeting** – Literature & equipment? subsidy; help with OA.org info loaded. Register meeting with WSO (which also updates Region). Include how to add hybrid meeting to OA.ORG

**Renewal Follow up:** Perform 2<sup>nd</sup> survey.

**Renewal Follow up:** Newcomers to get updated IG graphic, bylaws and policy and procedure manuals. Make the written material available as part of our literature.

**Renewal Follow up:** To support sponsors in the area, we discussed having a meeting once per month for sponsors to allow support and sharing.

**Proposed** shared list of officers, committee chairs and meeting reps **in process!**

**Register Meetings:** Establish process to ensure all meetings are properly registered with WSO. Ypsilanti meeting is registered. Develop meeting checklist?

**Sponsor Zoom Meeting** (monthly? Quarterly? Need guidance of members, WSO, guidance for new sponsors...) No urgency to this issue. IFI / Initial meeting? Any energy for this right now?

**CLOSE with Serenity Prayer**