

OA Finance Committee
Dec 3, 2021 at 3:00pm

Attended: Steve, Pauline, Lynn (Chair)

Budget projected expenses for 2021

Website renewal (pd \$358.20 for 3 years in 2018)	\$400
Heather (website management)	\$100
Zoom	\$20
Region 5 donation	\$50
WSO donation	\$125

Total committed expenses unpaid **\$695**

Facebook expenses	\$2000
Books (workshop giveaways) ??	\$300

Total unpaid expenses **\$2300.**

Checkbook balance :	\$8405.55
Expected revenue	\$400.
Total	\$8805.55

Prudent reserve	(\$2000.)
Total unpaid expenses	(\$2300..)
Available Funds	\$ 4505.55

Online Banking: Bank has August meeting minutes, with officers listed. Those officers must be the same as we will use for the Incorporation, which the bank has access to and uses. Officers will get signature cards, sign them, return them undated, and then I can sign mine in person. I need to call the online banking to get more info on logging into the account.

Other Topics for Discussion

Finalizing budget recommendations: present draft budget at December IG meeting, finalize 2022 budget when all is done at the end of December.

Future meeting: January