

2023 A2OA GOALS INTERGROUP AND FINANCIAL

MISSION STATEMENT: Greater Ann Arbor Area Intergroup is a service body of group representatives which:

Supports meetings

Promotes recovery through information, knowledge and resources

Serves as a hub connecting groups, Region, World Service and the public

Provides 12 Step outreach.

MISSION STMT	COMMITTEE	GOAL	STATUS
1 - Support Meetings	Financial	Present monthly Group Contributions Rpt (Peg)	ongoing
2- Info & Resources	Financial	Prepare and present budget with Finance Committee (Peg)	ongoing
2- Info & Resources	Financial	Prepare cal	ongoing
2- Info & Resources	Financial	Present revised financial forecasts midyear (Peg)	ongoing
2- Info & Resources	Financial	Present monthly Treasurer's Rpt (Peg)	ongoing
2- Info & Resources	Financial	Prepare accounts for audit and liaise with auditors as needed (Peg)	ongoing
2- Info & Resources	Financial	Manage bank accounts including Venmo and PayPal (Peg)	ongoing
2- Info & Resources	Financial	Continue electronic bookkeeping of bills paid and income tracking (Peg)	ongoing
2- Info & Resources	Financial	Ensure everyone handling money keeps proper records & documentation (Peg)	ongoing
3 - Be a Comm Hub	IG	Sponsor delegates to Region and WSO (Cecilia)	ongoing
3 - Be a Comm Hub	IG	Establish a calendar of standard annual actions (Cecilia)	ongoing
3 - Be a Comm Hub	IG	Get in front of Regional and WSO events including Literature Changes (Cecilia)	ongoing
3 - Be a Comm Hub	IG	---Prepare IG Agenda (Carol and officers) --- Submit to Pauline to distribute (Carol) ---Approve Pauline's draft so she can distribute (Carol)	ongoing

See page 2 for DONE / TO DO

MISSION STMT	COMMITTEE	GOAL	STATUS
1-Support Meetings	IG	Establish process to keep IG meetings to one hour	DONE
1-Support Meetings	IG	Establish process to ensure all meetings are properly registered with WSO (Carol)	to do
1-Support Meetings	IG	Promote/support sponsorship (Marcy)	to do
1-Support Meetings	IG	Develop orientation for new Group Reps (Carol/Cecilia) Ask for volunteers to participate in one brainstorming session.	to do
1-Support Meetings	IG	Put on annual sponsor retreat (Marcy)	to do
1-Support Meetings	IG	Develop new onboarding process for meetings	in process
2- Info & Resources	Financial	Migrate Financial System to Digital (Peg)	DONE????
2- Info & Resources	Financial	Conduct Financial Audit (Peg)	DONE
2- Info & Resources	IG	Meeting support for transition after Pandemic -esp Hybrid Meetings (Cecilia)	DONE
2- Info & Resources	IG	Build Bylaws Committee (Cecilia)	DONE
2- Info & Resources	IG	Develop Policies & Procedures document (Cecilia)	in process
2- Info & Resources	IG	Revise Bylaws if necessary(Cecilia)	to do
2- Info & Resources	IG	Phase out Literature supplies (Cecilia)	to do
2- Info & Resources	IG	Identify IG requirements related to Literature	to do
3 - Be a Comm Hub	IG	Develop orientation for new IG Reps (use Region 5 template)	in process
3 - Be a Comm Hub	IG	Institute IG Meeting follow up call	in process
3 - Be a Comm Hub	IG	Continue Intergroup Renewal and follow-up with Region 5 Trustee. Includes survey. (Cecilia)	to do
4 - Provide 12 Step Outreach	IG	Build Public Outreach Committee; see their goals	to do
4 - Provide 12 Step Outreach	IG	Reach out to Monroe, Jackson, etc for unaffiliated groups (Carol)	in process
4 - Provide 12 Step Outreach	IG	Contact meetings to see how they are doing and how can we help (Marcy)	to do
4 - Provide 12 Step Outreach	IG	Evaluate our meeting offerings: locations, days, topics (Marcy)	to do

2023 A2OA GOALS - **ONLINE COMMUNICATIONS**

MISSION STATEMENT: Greater Ann Arbor Area Intergroup is a service body of group representatives which:

Supports meetings

Promotes recovery through information, knowledge and resources

Serves as a hub connecting groups, Region, World Service and the public

Provides 12 Step outreach.

MISSION STMT	COMMITTEE	GOAL	STATUS
1 - Support Meetings	Website	Post time and day information for meetings	ongoing
3 - Be a Comm Hub	Website	Report statistics from Google Analytics (4)	ongoing
3 - Be a Comm Hub	Constant Contact	IG Communication for monthly meeting Agenda, Minutes, IG Rep Summary, and other special communications (10). <i>Need to improve officer approval process.</i>	ongoing
3 - Be a Comm Hub	Constant Contact	Support Public Outreach with online events(11)	ongoing
3 - Be a Comm Hub	Constant Contact	Support Workshop registration and communications (12)	ongoing
3 - Be a Comm Hub	Constant Contact	Publish online four Newsletter (9) Have published 4+ newsletters for the last two years!	ongoing;
4 - Provide 12 Step Ou	Facebook	Conduct Paid Facebook Campaign or other Advertisement (6)	ongoing

2- Info & Resources	Website	Audit IG WEBSITE for ease of use and clarity (1) --Determine if calendar is functional and understandable for newcomers	to do
2- Info & Resources	Website	Audit IG WEBSITE for ease of use and clarity (1) --Determine formats for monthly IG reporting nomenclature and how long to keep on site. Do we put it out there at all? --Further delineate financial /Meeting Minutes/Other for ease of recall	to do
2- Info & Resources	Website	Audit IG WEBSITE for ease of use and clarity (1) ---More clearly identify the hierarchy of OA service https://oa.org/service-bodies	to do
3 - Be a Comm Hub	Website	Evaluate need for IG member training on website details	to do
3 - Be a Comm Hub	General	Expand committee to four people total. Facebook, Constant Contact and Website update work shared among these members.	to do
1 - Support Meetings	Website	Validate / update meeting information (Marcy) ---Remove inactive meetings (Ursuline meeting?) ---Lansing, Adrian, Jackson meetings may be incorrect ---Reconcile our website with OA.org	in process
3 - Be a Comm Hub	General	Make list of online and physical places to post workshop events	to do
4 - Provide 12 Step Ou	Facebook	Have 206 people following FB Page	DONE
4 - Provide 12 Step Ou	Facebook	Increase posting of OA & Recovery material	to do

2023 A2OA GOALS - SERVICE LIST, PUBLIC OUTREACH

MISSION STATEMENT: Greater Ann Arbor Area Intergroup is a service body of group representatives which:

Supports meetings

Promotes recovery through information, knowledge and resources

Serves as a hub connecting groups, Region, World Service and the public

Provides 12 Step outreach.

MISSION STMT	COMMITTEE	GOAL	STATUS
1 - Support Meetings	Serv List	To visit virtually all meetings in the A2OA area twice a year Mar & Oct	ongoing
2- Info & Resources	Serv List	Submit scripts to IG for pre-survey review	ongoing
4 - Provide 12 Step Outreach	Public Outreach	Sponsor Spring and Fall Workshops	ongoing

2- Info & Resources	Serv List	Refresh data and contact info on website	DONE
2- Info & Resources	Serv List	Monitor the use of Service List to develop a baseline to set future goals	to do
2 - Info & Resources	Serv List	Recruit new members to committee	to do
3 - Be a Comm Hub	Serv List	Provide Service List info to include in Newsletter	to do
3 - Be a Comm Hub	Serv List	Visit new meetings to explain Service List - <i>part of new meeting onboarding?</i>	to do
3 - Be a Comm Hub	Serv List	Visit groups 2x: 100%, add 15 to service list, interest 5 people in IG <i>Make an IG goal?</i>	to do
3 - Be a Comm Hub	Serv List	Contact Service List members to confirm that they wish to remain on the list	to do
4 - Provide 12 Step Outreach	Public Outreach	Seek opportunity to spread the OA message through a community forum such as faceook. Instagram?	to do
4 - Provide 12 Step Outreach	Public Outreach	Seek opportunity to spread the OA message through health fairs, local fairs, etc.	to do